

**PRASAR BHARATI  
DIRECTORATE GENERAL : DOORDARSHAN  
DOORDARSHAN BHAWAN, COPERNICUS MARG  
NEW DELHI-110001**

No.19/11/2010-A&G

Date : 25.10.2010

To

Subject : Fabrication and supply of trophies for Doordarshan's Annual Awards-2010.

Sir,

This Directorate requires trophies for Doordarshan's Annual Awards-2010 as per the specifications detailed in Annexure-I and terms & conditions mentioned in Annexure-II.

2. In case, you are interested to undertake the fabrication work of the said trophies, you may submit your tender (Annexure-III) in this regard in A&G Section, Room No. 222, Tower 'A' of this Directorate by 12.30 P.M. on 08.11.2010 quoting an all-inclusive lump-sum rate in a sealed cover super scribed as "Tender for Trophies-2010" accompanied with an EMD of Rs.5,000/- in form of Bank Draft/Pay Order drawn in favour of "PBBCI, DG: DOORDARSHAN, NEW DELHI".
3. You may inspect the sample trophy before submitting your tender on any working day between 11 AM and 1 PM upto 06.11.2010.
4. Tenders received after the due date/time and/or not accompanied with EMD shall not be considered at all. The tenders shall be opened on the same day, i.e., 08.11.2010 at 2.00 PM, when you may be represented.
5. DG: Doordarshan reserves the right to reject any or all the tenders without assigning any reason whatsoever.

Yours faithfully,

(C.L. Gautam)  
Section Officer

**ANNEXURE-I****FABRICATION OF TROPHIES****SPECIFICATIONS**

1.	Trophy Size	10.5" x 2.5"
2.	Material	Pure Optical Crystal. Float Glass of USA/ Europe sandblasted (frosted). The engraving technique is hand crafted and the quality of abrasive is pure aluminium oxide mesh 200.
3.	Colour	White (Frosted)
4.	Quantity	50 (Fifty nos.)
5.	Packaging	Trophies shall be supplied in three iron trunks, duly packed in thermocol boxes
6.	Carry Bags	50 Nos. of carry bags with some handicraft work.

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FABRICATION OF TROPHIES

TERMS AND CONDITIONS

1. DG: Doordarshan reserves the right to reject any or all the tenders without assigning any reason whatsoever.
2. The job shall include fabrication of the trophies and the delivery to DG: Doordarshan in three iron trunks as specified in Annexure-I.
3. The successful bidding-firm (successful tenderer) should submit a security deposit-cum-performance guarantee equivalent to 10% of the job value to this Directorate in form of Bank Draft/Pay Order drawn in favour of "PBBCI, DG: DOORDARSHAN, NEW DELHI" within seven days of the award of the job after adjusting the EMD amount.
4. The said deposit-performance guarantee shall be returned to the selected firm after completion of the job to the entire satisfaction of the DG: Doordarshan. On the other hand the said security-cum-performance guarantee shall liable to be forfeited due to any deficiency in the services of the said selected firm.
5. DG: Doordarshan shall provide the design layout of the said trophy(s). The said selected firm shall be required to fabricate and submit sample trophy to DG: Doordarshan as may times as needed and undertake the final fabrication job of the whole lot only after formal final approval of the said sample by DG: Doordarshan.
6. After the 'formal final approval' mentioned at S.No.5 above, the required number of duly fabricated trophies should be delivered to DG: Doordarshan within 10 days.
7. A penalty @ 1% of the total value of the job shall be imposed for each day of delay, if any, except delay caused due to unavoidable circumstances like natural calamities, riots, bandhs etc.
8. The payment shall be made within one month after delivery of the duly fabricated trophies to DG: Doordarshan against pre-receipted bill (s) to be submitted by the said selected firm to DG: Doordarshan.

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FABRICATION OF TROPHIES

QUOTATION FORM

S.No.	Item	Quantity	Rate for each trophy inclusive of taxes and packaging charges	Total Amount for whole lot (inclusive of taxes and packaging charges)
1.	<b>TROPHY</b>	50		

Details of EMD : DD/Pay Order No. \_\_\_\_\_

Date \_\_\_\_\_

Name of Bank \_\_\_\_\_

Signature

Name of Authorized Signatory

Name of Company/Firm

Seal of Company/Firm

