

PRASAR BHARATI
DIRECTORATE GENERAL : DOORDARSHAN
DOORDARSHAN BHAWAN, COPERNICUS MARG
NEW DELHI-110001

F.No. 3/1/2010-A&G

Date : 15.11.2010

To

Subject : Maintenance contract for repair/servicing of Room Heaters, Heat Convector/Blowers (Winter season of 2010-2011), Hotcases and Power Strips (for one year) of DG: Doordarshan.

Sir,

This Directorate intends to engage a contractor for the above mentioned maintenance contract as per the terms & conditions mentioned in **Annexure-I**. In case you are interested to undertake the said contract, you may send your quotation in the prescribed proforma at **Annexure-II** alongwith an Earnest Money Deposit (EMD) of Rs.2000/- in the form of Bank Draft/Pay Order in favour of "**PBCCI, DG: DOORDARSHAN, NEW DELHI**" to the undersigned in Room no. 222, Tower 'A' Doordarshan Bhawan, Copernicus Marg, New Delhi on or before 03.12.2010 by 12 P.M.. The quotations would be opened on the same day i.e., 03.12.2010 at 12.30 PM, when you may be represented.

2. DG: Doordarshan reserves the right to reject any or all the tenders without assigning any reason whatsoever.

Yours faithfully,

Sd/-
(Sunita Bharal)
Dy. Director (Admn)

Copy to NIC with the request to upload the tender document on web-site of Doordarshan.

**Maintenance Contract for repair/servicing of Room Heaters,
Heat Convector/Blowers, Hotcases and Power Strips**

Terms & Conditions

1. The maintenance contract shall be valid for the winter season of 2010-2011 in respect of Room Heaters, Heat Convector/Blowers and for a period of one year from the date of award in respect of Hotcases and Power Strips.
2. The maintenance contract includes repair/servicing of Room Heaters, Heat Convector/Blowers, Hotcases and Power Strips of DG: Doordarshan ensuring that these equipments/gadgets are in proper working condition at all times, including at the time of expiry of the maintenance contract.
3. The repair/servicing work under the maintenance contract is to be carried out in the premises of DG: Doordarshan itself.
4. The Contractor Firm (Successful Bidder) should ensure that the faults/defects arising in the said equipment/gadgets are rectified within 24 hours of the lodging of complaint by the concerned users.
5. The Contractor Firm (Successful Bidder) should deposit Rs.5,000/- as security deposit in the form of a bank draft/pay order in favour of "PBBCI, DG: Doordarshan, New Delhi" within one week of the award of the contract, which shall be liable to be forfeited due to any deficiency in service on its part.
6. This contract would be awarded initially for the period as mentioned at S.No.1 above. However, the contract may be renewed for further period(s) in favour of the firm on its' request on the same rates, terms & conditions at the sole discretion of DG: Doordarshan.
7. The payment for the work rendered by the contractor firm (Successful Bidder) will be made on monthly basis on the basis of the bills submitted by it. The bills should be accompanied with job slips duly verified by the respective users.

ANNEXURE-II**Maintenance Contract for repair/servicing of Room Heaters, Heat
Convectors/Blowers, Hotcases and Power Strips.****QUOTATION FORM**

S.No.	Item	Unit Rate (in Rs.)	Taxes, if any (to be specified)
1.	Wire 3 Core		
2.	Plug 15 Amp		
3.	Plug 5 Amp		
4.	Socket 15 Amp		
5.	Socket 5 Amp		
6.	Indicator light of Power strip		
7.	Heater Rod (single) 1000 watt.		
8.	Heater Rod (single) 1500 watt.		
9.	Heater Rod (single) 2000 watt.		
10.	Holder for Heater		
11.	New Heater (single rod) ISI Mark		
12.	New Heater (double rod) ISI Mark		
13.	China clay of Heater		
14.	Wire sleeve		
15.	Reflector (Heater)		
16.	Heater Leg (stand)		
17.	Heater Jaali (Net cover)		
18.	Element for Heat Convector/Blower		
19.	Hider set for Heat Convector/Blower		
20.	Bush Bearing for Heat Convector/Blr		
21.	Overload		
22.	Element for Hotcase		
23.	Thermostat for Hotcase		
24.	Servicing of Hotcase		
25.	Servicing of Heater		
26.	Repair of Power Strip		

Signature & Seal of the Firm