

PRASAR BHARATI
DIRECTORATE GENERAL : DOORDARSHAN
DOORDARSHAN BHAWAN, COPERNICUS MARG
NEW DELHI-110001

No. 19/12/2010-A&G

Date : 15.11.2010

To

Subject : Prevention and control of pests in Doordarshan Bhawan.

Sir,

This Directorate intends to enter into an annual contract for the prevention and control of pests in its premises at Doordarshan Bhawan covering the following areas:-

- i) The entire Tower 'A'
- ii) Half of 6th floor, full 9th & 10th floors of Tower 'B'
- iii) Ground floor- 5 Rooms & corridors of Tower 'B'
- iv) Open areas, including the lawns around both the Towers.

2. Terms and conditions are mentioned in the **Annexure-I**.

3. You may submit your quotation as per **Annexure-II** in this regard in a sealed envelop superscribed "Quotation for prevention and control of pests". Yours quotation should be accompanied by an Earnest Money Deposit (EMD) of Rs.5,000/- (Rupees five thousand only) in the form of a Bank Draft drawn in favour of "PBBCI, DG: Doordarshan, New Delhi" and should be submitted in Room no. 222, Tower 'A', DG: Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi by 12.30 PM on 08.12.2010. The quotations will be opened at 2.30 PM on the same day i.e. 08.12.2010 when you/your representative may be present. The quotations not accompanied by EMD and/or not submitted by the scheduled time and date, shall not be considered at all. This Directorate reserves the right to cancel this tendering process without assigning any reason, whatsoever.

Yours faithfully,

Sd/-

(Sunita Bharal)
Dy. Director (Admn.)

Copy to:

NIC, DG: Doordarshan for uploading the above tender document on the web-site.

Terms & Conditions

1. The contract shall initially be valid for a period of one year from the date of award. However, the contract may be renewed from time to time on the request of either party at the same rates, terms & conditions. Grant of extension of contract will be at sole discretion of DG: Doordarshan.
2. The successful bidder, i.e., the contractor should submit a security-cum-performance guarantee worth 10% of the contract value in the form of a Bank Draft/Pay Order drawn in favour of "PBBCI, DG: Doordarshan, New Delhi" within a week of the award of the contract. The security deposit-cum-performance guarantee shall be liable to be forfeited for any deficiency/unsatisfactory service by the contractor.
3. The contractor shall cover prevention and control of all kinds of pests including Silver Fish, White Ants, Rodents, Deemak, Termites, Borer, Ants, Cockroaches, Spiders, Lizards, flies, mosquitoes etc.
4. The contractor shall ensure that the premises of Doordarshan is always free from pests for which the contractor may make such periodic use of permissible insecticides/equipment as may be necessary.
5. Occurrence of any pests, despite the preventive action as stated above, will be viewed seriously by this Directorate. It will be the responsibility of the contractor to control and eradicate the pests so occurring, by using such additional permissible pesticides/equipment as may be required, for which no extra payment will be made. Failure to so eradicate and control the pests shall be deemed to be unsatisfactory/deficient service by the contractor.
6. While using pesticides/equipment as stated above, the contractor shall ensure that no damage is caused to the property of DG: Doordarshan in any manner whatsoever and that no injury/harm is caused to any staff member/officer, visitor in this Directorate.
7. Payment will be made on monthly basis upon submission of pre-receipted bills in duplicate supported by job slips and satisfactory services rendered by the contractor.
8. The contract may be brought to an end before completion of the normal one year period by either party by giving a written notice of two months in this regard to the other party.

Annexure-II

QUOTATION FORM

| S.No. | Particular Pest control | Rate | Taxes | Total Amount |
|-------|---|------|-------------|-----------------|
| 1. | i) Entire Tower 'A' ii) ½ of 6 th floor, full 9 th & 10 th floor of Tower 'B' iii) 5 Rooms and Corridors of Tower 'B' iv) Open areas including lawns around both the towers | | | |
| | | | Grand Total | |

Signature & Seal of the Firm.

