

**PRASAR BHARATI
DIRECTORATE GENERAL : DOORDARSHAN
DOORDARSHAN BHAWAN, COPERNICUS MARG,
NEW DELHI-110001**

No. 9/1/2010-A&G

Date : 30.11.2010

To

Subject : Annual Maintenance contract for telephones.

Sir,

This Directorate intends to enter into an annual maintenance contract for telephones at Doordarshan Bhawan covering the following areas:-

- i) The entire Tower 'A'.
 - ii) The entire 9th & 10th floors of Tower 'B'.
 - iii) Half of 6th floor of Tower 'B'.
 - iv) Sections/Units of DG: Doordarshan in the Ground floor of Tower 'B'.
 - v) Reception Office/Transport Cell of DG: Doordarshan.
2. Terms and conditions are mentioned in the Annexure 'A'.
3. You may submit your quotation in prescribed format (Annexure 'B') in a sealed envelope superscribed "Quotation for AMC for telephones" in room no. 222, DG: Doordarshan, Tower 'A', Doordarshan Bhawan, Copernicus Marg, New Delhi by 3.00 PM on 20.12.2010 alongwith an Earnest Money Deposit (EMD) of Rs.5,000/- in form of Bank Draft/Pay Order drawn in favour of "PBBCI, DG: Doordarshan, New Delhi". The quotations will be opened at 3.30 PM on the same day i.e., 20.12.2010 when you/your representative may be present.
4. This Directorate reserves the right to cancel this tender process without assigning any reason, whatsoever.

Yours faithfully,

(Sunita Bharal)
Dy. Director (Admn.)

Copy to : NIC for uploading the tender on web-site.

Annexure-A

Terms & Conditions

1. The contractor firm should attend to a particular complaint or work assigned to it within one hour and complete the same strictly according to the time and date fixed by DG: Doordarshan.
2. The contractor firm should submit a security deposit-cum-performance guarantee of Rs.5,000/- in the form of bank draft drawn in favour of "PBBCI, DG: Doordarshan, New Delhi" within one week of the award of the contract.
3. The contract may be extended on the request of either parties on the same rates, terms and conditions. Similarly, the contract can be terminated upon submission of written request giving 45 days notice in advance by either parties. The extension of contract will be on the sole discretion of DG: Doordarshan.
4. The security deposit-cum-performance guarantee shall be liable to be forfeited for any deficiency in service on the part of the contractor firm.
5. Payment shall be made on monthly basis against the bill(s) supported by necessary job slips by the contractor firm from time to time.
6. DG: Doordarshan reserves the right to terminate the contract at any stage by giving 45 days notice to the contractor firm.

Annexure-B

**Quotation for annual maintenance contract for telephones in
DG: Doordarshan**

S.No.	Name of work	Rate (Per month)	Taxes, If any	Total (inclusive of taxes Per month)
A.	General maintenance including shifting of MTNL connections within the premises, repairing/ installation of telephone instruments including plan systems and repairing of the telephone cables			
B.	Laying of new telephone cables in place of old irreparable telephone cables	Rate (Per Meter)	Taxes, if any	Total (Per Meter)
i.	Single pair			
ii.	Two pair			
iii.	Three pair			
iv.	Four pair			
v.	Five pair			
vi.	Ten pair			

Signature & Seal of the Company.

