

PRASAR BHARATI
(Broadcasting Corporation of India)
DIRECTORATE GENERAL: DOORDASHAN
COPERNICUS MARG: NEW DELHI

No.G- 21011/1/2007-B-1

Dated: 26.06.2007

OFFICE MEMORANDUM

Subject: -Submission of Expenditure Statement Capital (Plan)/Revenue (Plan & Non-Plan).

As all Kendras are fully aware that Expenditure Statements are required to be furnished to the Directorate by different Kendras/DMCs/HPTs/Zonal CE's by the 5th of the month following the month of the report. Unfortunately it has been noticed that most of the Kendras and offices are sending their expenditure statement very late which causes serious dislocation in compilation and consolidation of monthly expenditure report by the Directorate as the same are required to be submitted by the Directorate to Prasar Bharati/Ministry of I&B by 10th of the each month. In this connection several instructions have been issued to all head of the Kendras/Offices of the Doordarshan but due attention has not been paid to Directorate's instructions. CEO has taken a very serious view in the matter and has emphasized the need to ensure that monthly expenditure statement be submitted to Prasar Bharati Sectt. by 10th of the each month to avoid delay in submission of consolidated expenditure statement to Ministry of I&B.

2. All heads of Kendras are hereby directed to adhere to the above schedule and ensure that the Expenditure Statement be sent to the Directorate by 5th of every month.
3. Kendras are also directed to visit on website "ddindia.gov.in" to look for budget instructions being issued by the Directorate from time to time. All concerned may note that release of LOC for the following month would depend only on timely receipt of expenditure statement of the previous month.


(N.P. JOSHI)

Dy Director (Admn.)

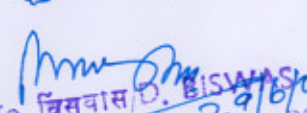
☎ 23386745

Fax: 23385205

To

1. All Zonal Chief Engineers, AIR & DDNs.
2. All Zonal DDG's
3. All Heads of CCW Offices.
4. All Heads of DDKs/DMCs/HPTs/Mkt. Div./PGF etc.
5. ADG (F)/DDG (F) DG:DDN. PS to DG for DG's kind information.
6. GM (Budget), Prasar Bharati Sectt., PTI Building, New Delhi.
7. DDE (GSK)/DE (RSK)-DG: DDN.
8. S.O Budget-II Section/SO-Cash Section.

*Copy to - g/c. NIC - for uploading the instructions
on our website. Warranted.
g/c. NIC - Doordarshan.*


डी० विसवास/D. BISWAS
प्रशासनिक अधिकारी/Administrative Officer
दूरदर्शन, कोपर्निकस मार्ग, नई दिल्ली
DG:Doordarshan, New Delhi