

PRASAR BHARATI
(BROADCASTING CORPORATION OF INDIA)
DIRECTORATE GENERAL : DOORDARSHAN
DOORDARSHAN BHAVAN, NEW DELHI-1

No. 28/4/2011-S-II | 1048

Dated: 12.09.2011

CIRCULAR

Subject : Filling up 4 posts of Deputy Directors (Admn.), on deputation basis in Directorate General, Doordarshan, Prasar Bharati.

The Prasar Bharati (BCI), Directorate General, Doordarshan invites application for 4 posts of Dy. Directors (Admn.) in the pay band 3 (Rs. 15600-39100) + Grade pay Rs. 6600/- to be filled on deputation basis from the eligible candidates working in Ministries/Departments of Central Government/State Government.

2. The details of qualification and experience required for the posts are given at Annexure I. The terms & conditions and pay & allowances of the officers selected for appointment on deputation basis will be governed as per the provision contained in Govt. of India. DOPT's OM No. 2/29/91-Estt. dtd. 05.01.94 as amended from time to time. The period of deputation will be initially for one year.

3. Applications in the prescribed Proforma (Annexure II) of interested persons working on regular basis and who have completed their period of probation should be forwarded to the Section Officer (S-II Section), Room No.118, Directorate General, Doordarshan, Doordarshan Bhavan, Copernicus Marg, New Delhi-1 within 45 days from the date of issue of this circular for consideration for appointment on deputation basis. All applications should reach the Directorate General, Doordarshan **through proper channel** only.

4. While forwarding the application, the following documents may also be sent alongwith the application:

- i) A certificate to the effect that the concerned forwarding/parent department/Ministry has No Objection to the appointment of the applicant on deputation basis to the post applied for in the Prasar Bharati, DG, Doordarshan.
- ii) Attested copies of the ACRs of the applicant for the last five years.
- iii) A certificate about the integrity of the officer recommended for appointment on deputation.

- iv) Vigilance Clearance in respect of the applicant duly signed by the officer of the appropriate status.
- v) A statement indicating the vigilance cases, if any, pending or contemplated against the applicant and details of penalties imposed, if any, during the last 10 years.

5. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.



ASHOK KUMAR)
DY. DIRECTOR (ADMN.)
☎ 23097521

1. All Ministries/Departments of Government of India.
2. Ministry of I&B {Sh. S.S. Bedi, U.S.(BA(P), Shastri Bhavan, New Delhi.
3. All attached offices under Ministry of I&B.
4. Prasar Bharati Secretariat {Sh. B.K. Saha. Manager (P)}, PTI Building, New Delhi.
5. NIC for placing the vacancy circular at DG:DD website.
6. Notice Board.

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Annexure-1.

Name of the post and Pay Band.

Qualification & experience

Deputy Director(Admn) in the
Pay scale of Rs.10000-325-15200/-
(pre-revised)PB-3 (Rs.15600-39100)+GP
Rs.6600/-(revised).on deputation basis.

1. Holding analogues posts on regular basis in the Pay Scale of Rs.10000-325-15200/-(pre-revised).Pay Band-3 + Grade pay of Rs.6600/-(revised)

OR

With 5 years regular service in the pay scale of Rs. 8000-13500/-(pre-revised).Pay Band-3 plus Grade Pay of Rs. 5400/-(revised)

OR

With 8 years regular service in the pay scale of Rs.6500-10500/- (pre-revised). Pay Band-2 + Grade Pay of Rs. 4800/-(revised) and

2. Well conversant with Rules, Regulations and procedure concerning Administration/Finance with minimum 5 years experience in Administrative,Finance and Establishment matters and should have knowledge of computer.

3. Should not have crossed the age of 56 years.

Bio-Data-Proforma

1. Name & Address (in Block Letters):
2. Date of Birth (in Christian era):
3. Date of retirement under Central/State Govt. Rules:
4. Educational Qualifications:
- 5.

Qualification/Experience required	Qualification/Experience possessed by the officer
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6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office/Institution/ Organisation	Post held	From	To	Scale of pay and Basic Pay	Nature of Duties
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8. Nature of present employment, i.e. ad-hoc or temporary or permanent.
9. In case the present employment is held on deputation/contract basis, please state:
 - (a) The date of initial appointment:
 - (b) Period of appointment on deputation/contract:
 - (c) Name of the parent Office/Organisation to which you belong:
10. Additional details about present employment. Please state whether working under:-
 - a) Central Government
 - b) State Government
11. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Total emoluments per month now drawn:
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
14. Whether belongs to SC/ST/OBC.
15. Remarks

Signature of the candidate.....

Date Place